Schedule of Fees and Charges

1 July 2026 - 30 June 2027

Western
Bay of Plenty
District Council

Ngā rārangi upoko
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Animal Control – Dog Registration Fees



Dog registrations for Non-dangerous dogs	2026/27 ($)
Paid on time	
All dogs unless otherwise categorised	154.00
Stock working dog	101.00
Spayed or neutered dog	121.00
Dogs domiciled on Matakana Island	55.00
Re-registration fee for each additional dog exceeding after five *(see note 1)*	36.00
Any dog(s) kept by: New Zealand Police, Customs Department, Ministry of Defence, Ministry of Agriculture, Ministry of Fisheries, Department of Conservation (for carrying out the function of the Policy or Department of State)	0.00
Pest hunting dogs used/owned by private contract business	101.00
Security dog (kept by a security guard as defined in the Private Investigators and Security Guards Act 1974 as a bona fide security dog)	0.00
Search and Rescue dog	0.00
Disability assist dog *(see note 2)*	0.00
Paid late	
All dogs unless otherwise categorised	230.00
Stock working dog	152.00
Spayed or neutered dog	182.00
Dogs domiciled on Matakana Island	82.50
Re-registration fee for each additional dog exceeding after five *(see note 1)*	54.50
Any dog(s) kept by: New Zealand Police, Customs Department, Ministry of Defence, Ministry of Agriculture, Ministry of Fisheries, Department of Conservation (for carrying out the function of the Policy or Department of State)	0.00
Pest hunting dogs used/owned by private contract business	152.00
Security dog (kept by a security guard as defined in the Private Investigators and Security Guards Act 1974 as a bona fide security dog)	0.00
Search and Rescue dog	0.00
Disability assist dog *(see note 2)*	0.00

Dog registrations for Dangerous dogs	2026/27 ($)
Paid on time	
All dogs unless otherwise categorised	230.00
Stock working dog	152.00
Spayed or neutered dog	182.00
Dogs domiciled on Matakana Island	82.50
Re-registration fee for each additional dog exceeding after five *(see note 1)*	54.50
Any dog(s) kept by: New Zealand Police, Customs Department, Ministry of Defence, Ministry of Agriculture, Ministry of Fisheries, Department of Conservation (for carrying out the function of the Policy or Department of State)	0.00
Pest hunting dogs used/owned by private contract business	152.00
Security dog (kept by a security guard as defined in the Private Investigators and Security Guards Act 1974 as a bona fide security dog)	0.00
Search and Rescue dog	0.00
Disability assist dog *(see note 2)*	0.00
Paid late	
All dogs unless otherwise categorised	347.00
Stock working dog	211.00
Spayed or neutered dog	272.00
Dogs domiciled on Matakana Island	123.00
Re-registration fee for each additional dog exceeding after five *(see note 1)*	82.00
Any dog(s) kept by: New Zealand Police, Customs Department, Ministry of Defence, Ministry of Agriculture, Ministry of Fisheries, Department of Conservation (for carrying out the function of the Policy or Department of State)	0.00
Pest hunting dogs used/owned by private contract business	211.00
Security dog (kept by a security guard as defined in the Private Investigators and Security Guards Act 1974 as a bona fide security dog)	0.00
Search and Rescue dog	0.00
Disability assist dog *(see note 2)*	0.00

Notes:

1. Dog owners who have more than five dogs may be entitled to discounted dog registration fees for the sixth and subsequent registration, on the following basis:
   a. All dogs must be registered by 30 June to quality.
   b. All dogs must be microchipped.
   c. All dogs must permanently reside at the registered owners address. Registration discount does not apply to dogs that may reside at a separate address when being used for breeding purposes. (e.g., under an agreement or contract).
   d. No verified complaints have been received by Council in the previous registrations year for welfare or nuisance complaints (e.g., barking, roaming).
   e. New registrations during the year will be at normal registration fees (prorated) the discount fee only applies at re-registration.

   Please note: No refund for deceased dogs will be paid to owners of more than five dogs where dogs were registered at a discounted rate.
2. Disability assist dog has the same meaning as specified in the Dog Control Act 1996. The dog must be certified as a disability dog.

Animal Control – Services



Dog Pound Fees - Impounding	2026/27 ($)
Unregistered dogs	
Unregistered: First impounding	150.00
Unregistered Second impounding	254.00
Unregistered: Third impounding	254.00
Registered Dogs	
Registered: First impounding	104.00
Registered: Second impounding	185.00
Registered: Third impounding	254.00

Dog Pound Fees - Seizure Fees	2026/27 ($)
Seizure fee	200.00
Surrender fee	105.00

Dog Pound Fees - Other costs	Notes/explanations	2026/27 ($)
Microchip fee		40.50
Daily sustenance		20.50
Afterhours impound		69.00
Dog adoption - male		368.00
Dog adoption - female		420.00
Multiple dogs - per application Greater than 2 dogs urban Greater than 5 dogs rural	Applies to new dog owners to District and dog owners who increase their number of dogs to greater than: 2 dogs urban 5 dogs rural	69.00
Replacement tag		11.50
Trading items (collars, leads, muzzles) are available and will be priced based on their cost plus a mark-up	Price on application	

Stock Pound Fees - Impounding	Notes/explanations	2026/27 ($)
Impounding	For every sheep, lamb or goat	89.00
	For all other animals	167.00
Repeated Impounding		
Stock, not necessarily the same animal but owned by the same person, impounding on a second or subsequent occasion	For every sheep, lamb or goat (for same person within 24 months)	133.00
	For all animals (for same person within 24 months)	222.00

Stock Pound Fees - Sustenance	2026/27 ($)
Actual and Reasonable costs (minimum of $5.20 per head of stock per day)	5.20

Driving charges	2026/27 ($)
Actual and reasonable costs (minimum of $4.20 per head of stock per day)	4.20

Advertising	2026/27 ($)
Where applicable, a notification fee of $11.50 plus the actual cost of advertising impounded stock	11.50

Building Services



Special services

More complex and larger projects may require the Council to refer documentation to external specialists for checking for code compliance at processing and/or inspections and/or Code Compliance Certificate. Where specialist services are required, additional fees will be payable by the applicant based on actual cost. These may include: Weather tightness, Engineering structure or land stability, fire planning and precautions, electrical design check, heating, ventilation and air conditioning, mechanical services.

Hourly rates	Notes/explanations	2026/27 ($)
Vetting/PIM/PIC officer	Per hour. Minimum one hour charge	194.00
Building Administration Officers	Per hour. Minimum one hour charge	168.00
Building Processing Officer: R1-R2	Per hour. Minimum one hour charge	243.50
Building Processing Officer: R3,C1-C3	Per hour. Minimum one hour charge	257.00
Building Inspection Officer: R1-R2	Per hour. Minimum one hour charge	243.50
Building Inspection Officer: R3-C3	Per hour. Minimum one hour charge	311.00
Building Warrant of Fitness (BWOF) Officers	Per hour. Minimum one hour charge	250.00
Building (TA) Officers	Per hour. Minimum one hour charge	257.00
Specialist reviews and supervision		
Fire Engineer	Per hour. Minimum one hour charge	221.00
Structural Engineer	Per hour. Minimum one hour charge	316.00
Team Leader/Manager/ Technical lead	Per hour. Minimum one hour charge	336.00
Please note: External and Council specialists fees are charged out if they exceed the staff hourly rates at actual costs plus WBDC admin time.		Actual costs plus WBOPDC admin time
Pre-application and project concept development meetings (based on the charge out rates of the officers in attendance)		Actual costs plus WBOPDC admin time

Other fees	Notes/explanations	2026/27 ($)
Application Cancellation fee (prior to consent processing)	Fixed fee to cover vetting and admin costs for applications cancelled or withdrawn after lodgement invoice sent, prior to consent being accepted and referral to processing officer.	357.00
Request for Extension of time for consents	Minimum fee additional time and costs will apply as applicable	136.00
Lodgement Residential: Application to amend building consents (plus building consent fee and additional levies, if any, as a result of change in project value) (plus hourly charge as applicable)	Minimum fee additional time and costs will apply as applicable	424.00
Lodgement Commercial: Application to amend building consents (plus building consent fee and additional levies, if any, as a result of change in project value) (plus hourly charge as applicable)	Minimum fee additional time and costs will apply as applicable	438.00
Lodgement Daylighting – application to amend building consents (plus building consent fee and additional levies, if any, as a result of change in project value) (plus hourly charge as applicable)	Minimum fee additional time and costs will apply as applicable	651.00
Building inspection – onsite minor variation (Residential). Minimum fee – additional time and cost charges apply	Minimum fee additional time and costs will apply as applicable	244.00
Building inspection – onsite minor variation (Commercial). Minimum fee – additional time and cost charges apply	Minimum fee additional time and costs will apply as applicable	310.00
Application for modification or waiver of New Zealand Building Code	Minimum fee additional time and costs will apply as applicable	183.00
Late cancellation of booked inspection. (charged where cancellation not received at least 48 hours prior to inspection booking.) Residential		244.00
Late cancellation of booked inspection. (charged where cancellation not received at least 48 hours prior to inspection booking.) Commercial		310.00
Title endorsements under s73 Building Act (includes Land Registrar fees)	Minimum fee	682.00
Title endorsements under s75 Building Act (includes Land Registrar fees)		682.00
Obtaining Record of Title fee	New fee	43.00
Objective System fee – Small Standalone Dwellings (Granny Flat) Project Information Memorandum application	New fee	250.00

Historic Consent Fees	Notes/explanations	2026/27 ($)
Historic Code Compliance Certificate Deposit (over 5 years old). Drainage, solid fuel heaters, solar, retaining walls - fixed fee, in addition to CCC project value fees, plus hourly charges as applicable.	Minimum fee	423.00
Historic residential Code Compliance Certificate Deposit (over 5 years old) – fixed fee, in addition to CCC project value fees, plus hourly charges as applicable.	Minimum fee	680.00
Historic commercial Code Compliance Certificate Deposit (over 5 years old) – fixed fee, in addition to CCC project value fees, plus hourly charges as applicable. Building warrant of fitness charged at separate rate also inspections seperate.	Minimum fee	1,452.00
Historic code compliance certificate reactivation fee		302.00
Inspections for residential R1-R2 building consents (charged per inspection type at the rate current for all additional inspections). Minimum fee – additional time and cost charges apply	Minimum fee. Inspection charge to be at current rate for all additional inspections.	244.00
Inspections for Residential R3 and Commercial building consents (charged per inspection type at the rate current or all additional inspections) Minimum fee – additional time and cost charges apply	Minimum fee. Inspection charge to be at current rate for all additional inspections.	310.00

Application for Certificate of Public Use	Notes/explanations	2026/27 ($)
Application for Certificate of Public Use (S.363A BA 2004)		665.00
Monitoring CPU's	Minimum fee - additional time costs may apply	332.00

Compliance schedule and annual building warrant of fitness fee	Notes/explanations	2026/27 ($)
Compliance Schedule base fee	Minimum fee	187.00
New Compliance schedule creation fee		187.00
Plus fee per feature identified in Schedule	Minimum fee	40.00
Amendment of Compliance Schedule	Minimum fee	257.00
Plus fee per feature (altered, added or removed)	Minimum fee	40.00
Code compliance certificate review and issuing of Compliance Schedule	Minimum fee	250.00
Annual building Warrant of Fitness	Minimum fee	187.00
Expired Building Warrant of Fitness	Minimum fee	333.00
Building Warrant of Fitness Site Audit	Minimum fee	257.00
Compliance schedule review of historical building consents (over 5 years old) additional hourly charges as applicable	Minimum fee	665.00
Site audit section 111 Building Act 2004	Building warrant of fitness site audit – minimum fee	187.00
Durability amendment application fee	Durability Amendment application lodgement fee. Additional costs for processing, vetting, admin and system fee. (Must not include any other changes to the building in the B2 Durability amendment application). See also Waiver and/or modification fee to be charged in addition the Durability amendment.	220.00
Fees, for non-routine inspections or services where fees have not otherwise been fixed, will be charged out at the Officer's hourly charge out rate plus incidental expenses		Price on application
Compliance schedule and annual building warrant of fitness inspections requiring particular expertise, e.g. lifts, electrical heating, ventilation and air conditioning, fire safety measures or similar non-routine requests for information or services		Price on application
Applications for acceptance as independent qualified person (for Bay of Plenty / Waikato group)		Price on application

Building Consent Approval Information	Notes/explanations	2026/27 ($)
Provided as required by (s17 Building Act 2004) printed and forwarded monthly – email preferred	Per month	33.50
	Per annum	269.00

Building Consent Fee	Notes/explanations	2026/27 ($)
Pre-application meeting – simple	Fixed fee for Building Services attendance. Additional hourly charges may be necessary if follow up actions are required.	651.00
Pre-application meeting – complex	Fixed fee for Building Services attendance. Additional hourly charges may be necessary if follow up actions are required.	1,711.00
Proprietary unlined sheds/garages	Minimum fee. Additional charges may apply (e.g., PIM/PIC, Section 73/75 notices, system fees, levies, etc). Additional inspection charges may also apply.	3,189.00
National multi-proof approvals granted by Ministry of Business, Innovation and Employment	Minimum fee – additional application charges apply (e.g., Levy, system charges, inspections, vetting and administration time)	3,215.00

Project Information Memorandum PIM/PIC Project specific option	2026/27 ($)
Residential and commercial	
Project Information Memorandum PIM/PIC	535.00
Building Consent fees are excluding document management fees. Additional fees may also apply – see additional building consent related fees. Building consent fees are due once you have submitted your application and will be required to be paid in full before granting.	

Building services - Small standalone dwelling	Notes/explanations	2026/27 ($)
Building Services – small standalone dwellings – file submission	*This fee will be charged, following Building Act changes (expected early 2026).* Owners of small standalone dwellings (granny flats) are to submit as-built building and plumbing/drainage plans to Council upon completion. Plans must reflect any design changes.	260.00
Building Services – small standalone dwellings – Project Information Memorandum (PIM)	*This fee will be charged, following Building Act changes (expected early 2026).* New fixed fee for small standalone dwellings (e.g granny flats). Owners must submit a PIM to notify Council of intent to build. Council will advise on likely consent exemption status (not an approval). Fee includes PIM and 2 hours' review at R1 rate.	1,022.00

Residential	Notes/explanations	2026/27 ($)
Lodgement – minor works	Minimum fee	1,058.00
Lodgement – alterations and additions	Minimum fee	1,790.00
Lodgement – Dwelling R1	Minimum fee	2,278.00
Lodgement – Dwelling R2	Minimum fee	2,767.00
Lodgement – Dwelling R3	Minimum fee	3,387.00

Note: Please note that inspections are pre-paid at the time of consent Grant/Issue and the per inspection fee is defaulted to 1 hour. This will be reconciled at the time of processing the CCC and additional charges may be incurred. Particularly for more complex Residential and Commercial projects.

Actual processing time and costs associated with approving certificates, building warrants of fitness and compliance schedules over and above the minimum fees will be charged directly to the applicant.

Attached Residential Units (Multi-Units)	Notes/explanations	2026/27 ($)
First dwelling as per fees above (cost of single, 2 storey or 3 storey)		
Plus per unit charge after 1st Unit	Per unit	2,622.00

Other fees	Notes/explanations	2026/27 ($)
Demolition Residential	Fixed fee. Additional admin and vetting fees may apply	1,196.00
Demolition Commercial	Fixed fee. Additional admin and vetting fees may apply	2,622.00
Flat application fee for all daylighting amendments. No other changes	Fixed fee	651.00

Commercial	Notes/explanations	2026/27 ($)
Lodgement – Commercial Minor works	Minimum fee	1,844.00
Lodgement – C1-C2 Small Commercial Building works	Minimum fee	2,873.00
Lodgement – C1-C2 Internal fitout and alterations <= $500,000	Minimum fee	3,387.00
Deposit – C1 -C2 -Up to 2 Storey <= $1,000,000	Minimum fee	4,674.00
Deposit – C2-C3 More than 2 storey and/or >$1,000,000 (Large Commercial)	Minimum fee	5,960.00

Note: Please note that inspections are pre-paid at the time of consent Grant/Issue and the per inspection fee is defaulted to 1 hour. This will be reconciled at the time of processing the CCC and additional charges may be incurred. Particularly for more complex Residential and Commercial projects.

Actual processing time and costs associated with approving certificates, building warrants of fitness and compliance schedules over and above the minimum fees will be charged directly to the applicant.

Solid fuel heaters and domestic fireplaces	Notes/explanations	2026/27 ($)
Solid fuel heater and domestic fireplace*	Freestanding	**646.00**
	Inbuilt	**872.00**
Special inspection rate for solid fuel heaters	For any additional inspections after a fail	**201.00**
*System fee and admin fees are additional		

Certificate of Acceptance	Notes/explanations	2026/27 ($)
Certificate of Acceptance Non-refundable charge	C1 and C2 internal fit out or alterations and less than $500,000 project value	3,391.00
	C1 and C2 up to two storey less than $1,000,000 project value	4,677.00
	C2 and C3 more than two storey and/or greater than $1,000,000 project value	5,964.00
	C1 and C2 for small single storey	2,877.00
	Demolition of commercial	1,428.00
	Demolition of residential	1,197.00
	Minor works	1,848.00
	Residential for minor works flat fee	1,060.00
	Residential complexity of R1	2,278.00
	Residential complexity of R2	2,767.00
	Residential complexity of R3	3,386.00

Note: COA Non-Refundable Lodgement fee plus all other charges and Levies that would have been applicable if this was applied for as a Building consent. Additional Processing and Inspections time to review the COA will be charged at the relative hourly rate. Request for Further Information during processing – minimum of 1 hour charged plus additional hourly rate where applicable. Any additional specialist or other departments reviews as required are charged at final invoice stage for outstanding costs.

Application for Code of Compliance Certificate	Notes/explanations	2026/27 ($)
R1 code compliance review deposit. Additional time charged at applicable rates	Additional charge may be incurred based on actual time and cost	246.00
R2 code compliance review deposit. Additional time charged at applicable rates		488.00
R3 code compliance review deposit. Additional time charged at applicable rates		735.00
C1 code compliance review deposit. Additional time charged at applicable rates		625.00
C2 code compliance review deposit. Additional time charged at applicable rates		1,244.00
C3 code compliance review deposit. Additional time charged at applicable rates		1,864.00
CCC Compliance Schedule		252.00
Re-activation fee for Refused Code of Compliance Certificate	New fee	84.35

Request for exemption from Building Consent Schedule 1 Building Act	Notes/explanations	2026/27 ($)
$1,000 to $10,000	Minimum fee, additional costs for system fee, processing, vetting, admin	423.00
$10,001 to $100,000		937.00
$100,001 upwards		1,452.00
Retro fitting wall insulation		198.00

Compliance	Notes/explanations	2026/27 ($)
Compliance Inspection (3 yearly) for swimming pool fencing.		252.00
Re-inspection for swimming pool fencing		252.00
Desktop review of information to resolve failed swimming pool fencing inspection	Minimum fee – additional charge may be incurred based on actual time and cost	110.00
Application for Exemption for an Earthquake Prone Building (deposit)		423.00
Application for an Extension of time for a Heritage Earthquake Prone Building (deposit)		423.00
Assessment of information related to a Building's Earthquake prone building (EQP) status (deposit)		680.00
Notice to fix – first inspection, issue of notice required		826.00
Notice to fix – second inspection, non-compliance with first notice		826.00
Notice to fix – Building Warrant of Fitness		826.00
Notice to fix – Swimming pool		826.00

Also charged when consent is issued	Notes/explanations	2026/27 ($)
Building levy (payable to Ministry of Business, Innovation and Employment) $1.75 GST inclusive for every $1,000 value project valued at $65,000 and over.	Per $1000 for projects having total value above $65,000	
Levy for Building Research Authority $1.00 plus GST for every $1,000 value project valued at $20,000 and over.	Per $1000 for projects having total value above $20,000	
Building Consent Authority Accreditation and Assessment Levy. Charged for meeting the standards and criteria under the Building Accreditation Regulations 2006.	$0.60 per $1,000 (or part there-after) of building works $10,000 or more	
Online system fee (Objective Build) per consent	Direct on charge. Online system fee charged on all applications, based on the type and value of consent	Price on application and varies by complexity. Detail online

Notes:

Assessment required for District Plan, development engineering, environmental health, dangerous goods.

Assessment and site inspections charged at Officers hourly charge-out rate or actual cost of external report required.

Customer Services



Libraries – Fees	Notes/explanations	2026/27 ($)
Reserve fee (adult)		No Charge
Replacement card		3.00
Visitor membership (3 monthly)	$25 every 3 months	25.00
Interloan request fee (plus lending library's fee, if any)	Per book	8.50
	Per article	5.20
Top Shelf (2 weeks)		3.00
DVD (1 week)	Service is being discontinued; no charge while remaining stock is available	No Charge
Discount Policy: In addition to the regular 'free to borrow' collections, our libraries offer access to some 'pay to borrow' collections. These include a best seller collection named 'Top Shelf' plus DVDs. Our pay collections are promoted using eye catching display units for storage, in-house topical displays and following the rental of four 'Top Shelf' items.		

Charges for meeting rooms - Ōmokoroa Library and Service Centre	Notes/explanations	2026/27 ($)
Community rates		
Small Room	Two hours ($)	15.50
	Four hours ($)	31.00
	Eight hours ($)	52.00
Large Rooms	Two hours ($)	15.50
	Four hours ($)	31.00
	Eight hours ($)	52.00
Commercial rates		
Small Room	Two hours ($)	31.00
	Four hours ($)	62.00
	Eight hours ($)	82.50
Large Rooms	Two hours ($)	31.00
	Four hours ($)	62.00
	Eight hours ($)	82.50

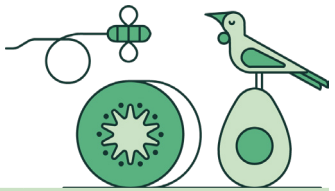
Charges for meeting rooms – Community Hub (The Centre – Pātuki Manawa)	Notes/explanations	2026/27 ($)
Hot desking	Half day (4 hours)	15.50
	Half day (after two full days)	8.00
	Day (8 hours)	31.00
	Day (after two full days)	15.50
Community rates		
Small rooms	Two hours ($)	15.50
	Four hours ($)	31.00
	Eight hours ($)	52.00
Large rooms	Two hours ($)	21.00
	Four hours ($)	41.00
	Eight hours ($)	62.00
Commercial rates		
Small rooms	Two hours ($)	31.00
	Four hours ($)	62.00
	Eight hours ($)	82.50
Large rooms	Two hours ($)	41.00
	Four hours ($)	82.50
	Eight hours ($)	124.00

Charges for meeting rooms – Waihī Beach Library	Notes/explanations	2026/27 ($)
Community rates		
Small Room	Two hours ($)	15.50
	Four hours ($)	31.00
	Eight hours ($)	52.00
Large Rooms (2 available)	Two hours ($)	21.00
	Four hours ($)	41.00
	Eight hours ($)	62.00
Commercial rates		
Small Room	Two hours ($)	31.00
	Four hours ($)	62.00
	Eight hours ($)	82.50
Large Rooms (2 available)	Two hours ($)	41.00
	Four hours ($)	82.50
	Eight hours ($)	124.00

Notes:

- The small room is free to use while the library is open. Outside of library hours the fees listed will apply.
- Booking the two large connected rooms together doubles the charges.

General



Digital Property Files	Notes/explanations	2026/27 ($)
Digital Property File request -digital copy of property file records supplied as a downloadable file from the Council website.	Download file only	92.00
An additional fee to provide the Digital Property File on a portable digital media (USB) for pick-up from any of Councils service centres.	Additional charge per media device	5.00
An additional delivery charge of $5.00 shall apply to any digital property file stored on USB and delivery via post/courier is requested.	Additional charge for delivery	5.00
NOTE: A property file request is not a Land Memorandum (LIM) and as such is not covered by any statutory requirement.		

Print and copy charges	Notes/explanations	2026/27 ($)
Black and white	A4	0.30
	A3	0.70
Colour	A4	1.90
	A3	2.50

GIS Service Fee and Print Charges	Notes/explanations	2026/27 ($)
Map creation, map data manipulation and printing -quote will be supplied. For further information please refer to Western Bay of Plenty District Council's Geospatial Data Policy Statement	Hourly rate	154.00
Map prints	A2	31.00
	A1	41.00
	A0	52.00

Official Information Requests – Subject to Legislative Change	Notes/explanations	2026/27 ($)
Staff time – first hour		No charge
Staff time – per half hour		38.00
Work undertaken by external contractors and consultants charged at their normal hourly rate	Costs recovered from applicant	
Printing	Costs recovered from applicant at standard Council print charges	*see above for printing costs

Publications and subscriptions	Notes/explanations	2026/27 ($)
District-wide walkway brochure	Each	5.50
Treasury Policy		15.50
Annual Reports		20.50
Civil Defence Plan – to non-distribution list agencies		No charge
Properties – copies of leases / licences		No charge
Management Plans (per plan)		20.50

New services

Council may implement new or additional services anytime through the financial year. Where new services are introduced that are not already included in fees and charges, a principle of 'actual and reasonable charges' will apply i.e. Council will only charge what is actual and reasonable to recover the costs of providing the service.

Infrastructure Services



Properties/Reserves – Processing Fee	Notes/explanations	2026/27 ($)
Right of way easements subject to negotiation, valuation and written agreement*	Hourly charge out rates plus $1.17c per km/ disbursements and third-party costs	236.00
Easements (stormwater, water, etc.) subject to negotiation, valuation, and written agreement*	Hourly charge out rates plus $1.17c per km/ disbursements and third-party costs	236.00
Exchange of Reserve land subject to negotiation and valuation*	Hourly charge out rates plus $1.17c per km/ disbursements and third-party costs	236.00
Lease of Land/Building (excluding community groups)*	Hourly charge out rates plus $1.17c per km/ disbursements and third-party costs	236.00
Variation of lease (excluding community groups)*	Hourly charge out rates plus $1.17c per km/ disbursements and third-party costs	236.00
Renewal of Lease (excluding community groups)*	Hourly charge out rates plus $1.17c per km/ disbursements and third-party costs	236.00
Transfer of lease or subletting of lease (excluding community groups)*	Hourly charge out rates plus $1.17c per km/ disbursements and third-party costs	236.00
Esplanade strip instrument*		236.00
Sundry applications*	Hourly charge out rates plus $1.17c per km/ disbursements and third-party costs	236.00

* Disbursements and third-party costs are payable by the applicant.

Site inspections	Notes/explanations	2026/27 ($)
Subdivision, reserves	Per half hour	193.00

Lease/Licence Application and Consents	2026/27 ($)
These fees and charges relate to the third party cost associated with lease/licence and consents.	
(1) Department of Conservation (DOC) fees at approximately $243.00 per hour; and	
(2) Legal costs from Council's solicitors; and	
(3) Survey costs where applicable	

Elder housing	2026/27 ($)
Single occupancy unit per week - existing	Per Council Policy
Double occupancy unit per week - existing	Per Council Policy
Single occupancy unit per week - New	Per Council Policy
Double occupancy unit per week - New	Per Council Policy
2 Bedroom units	Per Council Policy

Cemeteries	2026/27 ($)
Adult plot purchase	1809.00
Children's row plot purchase	667.00
Ashes plot purchase	490.00
Ashes wall purchase	490.00
Katikati Remembrance Wall purchase	193.00
Burial of ashes in new or existing plot	337.00
Burial fee (adult and child casket)	1496.00
Extra depth	125.00
Re-opening fee (breaking of concrete)	184.00
Disinterment and reinterment	Actual cost
Out of Hours Burial fees:	
Additional charge for burials one hour later than scheduled	267.00
Additional charge for ashes later than scheduled	150.00
Additional charge for burials on weekends or after 5pm Monday to Friday	348.00
Additional charge for ashes scheduled on weekends or after 5pm Monday to Friday	150.00

Land Information Memoranda (LIM)



Land Information Memoranda (LIM)	Notes/explanations	2026/27 ($)
Standard 10 day service (electronic)		388.00
4 Day service* (electronic)		554.00
Land Information memoranda involving multiple titles		Price on application
Land information memoranda provided as a printed, hardcopy format	Additional fee	22.00
Land Information Memoranda provided as a portable digital media	Additional fee	11.50

An additional delivery charge of $5.00 shall apply to any LIM where postal / courier delivery is requested. The statutory target is 10 working days. Council does not accept liability for any losses arising from a failure to meet the 4 day service.

Liquor Licences



Managers Certificates	2026/27 ($)
New or renewal	316.25

Special Licences	Notes/explanations	2026/27 ($)
Class 1 1 large event More than 2 medium events More than 12 small events	Large event 400+ people	575.00
Class 2 3 to 12 small events 1 to 3 medium events	Medium event	207.00
Class 3 1 or 2 small events	Small event Less than 100 people	63.25
Temporary Authority		296.70
Public notices – Sale and Supply of Alcohol Act		196.00

On/Off/Club Licences

Fees vary depending on the "cost/risk rating" of each premises and consist of:

- An application fee, which licensees will have to pay when they apply for a new, renewed, or variation to a licence; and
- An annual fee, which must be paid by licensees each year

Determining a premises' cost/risk rating

A premises' cost/risk rating will be determined by a combination of factors. Table 2 shows how a premises' cost/risk rating is determined. For example, a liquor store closing at 11.00pm with two enforcements in the last 18 months would have an overall rating of 38.

Cost/risk rating of premises (direct from the regulations)

1. A territorial authority must assign a cost/risk rating to any premises for which an on-licence, off-licence, or club licence is held or sought
2. The cost/risk rating of premises is the sum of the highest applicable weighting
3. The weightings relating to the type of licensed premises are as follows:

Licence	Types of premises	Weighting
On Licence	Class 1 restaurant, night club, tavern, adult premises	15
	Class 2 restaurant, hotel, function centre	10
	Class 3 restaurant, other premises not otherwise specified	5
	BYO restaurant, theatres, cinemas, winery cellar doors	2
Off Licence	Supermarket, grocery store, bottle store	15
	Hotel, tavern	10
	Class 1, 2, or 3 club, remote sale premises, premises not otherwise specified	5
	Winery cellar doors	2
Club Licence	Class 1 club	10
	Class 2 club	5
	Class 3 club	2

+

Type of premises	Latest trading time allowed by licence (during 24 hour period from 6am to 6am)	Weighting
Premises for which an on-licence or club licence is held or sought	2am or earlier	0
	Between 2:01am and 3am	3
	Anytime after 3am	5
Premises for which an off-licence is held or sought (other than remote sale premises)	10pm or earlier	0
	Anytime after 10pm	3
Remote sales premises	Not applicable	0

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Number of enforcement holdings in the last 18 months (applies to all types of premises)	Weighting
None	0
1	10
2 or more	20

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Cost/risk rating of premises	Weighting
0 - 2	Very low
3 - 5	Low
6 - 15	Medium
16 - 25	High
26 plus	Very High

Application fee	Cost/risk category ($)	2026/27 application fee ($)
Application for on, off or club licence, renewal of these licences and variation of condition of licence.	Very low	368.00
	Low	609.50
	Medium	816.50
	High	1,023.50
	Very High	1,207.50

Annual fee	Cost/risk category ($)	2026/27 annual fee ($)
Application for on, off or club licence, renewal of these licences and variation of condition of licence.	Very low	161.00
	Low	391.00
	Medium	632.50
	High	1,035.00
	Very High	1,437.50

Class types	
Class 1 club	Means a club that has or applies for a club licence and a. Has atleast 1000 members of purchase age; and b. In the opinion of the territorial authority, operates any part of the premises in the nature of a tavern at any time.
Class 2 club	Means a club that has or applies for a club licence and is not a class 1 or class 3 club.
Class 3 club	Means a club that has or applies for a club licence and a. Has fewer than 250 members of purchase age; and b. In the opinion of the territorial authority, operates a bar for no more than 40 hours each week.
Class 1 restaurant	Means a restaurant that has or applies for an on-licence and a. Has, in the opinion of the territorial authority, a significant separate bar area; and b. In the opinion of the territorial authority, operates that bar area, at least 1 night a week, in the manner of a tavern.
Class 2 restaurant	Means a restaurant that has or applies for an on-licence and a. Has, in the opinion of the territorial authority, a separate bar; and b. In the opinion of the territorial authority, does not operate that bar in the manner of a tavern at any time.
Class 3 restaurant	Means a restaurant that has or applies for an on-licence and that, in the opinion of the territorial authority, only serves alcohol to the table and does not have a separate bar area.
BYO restaurant	Means a restaurant for which an on-licence is or will be endorsed under section 37 of the Act.
Enforcement holding	Means a holding as defined in section 288 of the Act, or an offence under the Sale of Liquor Act 1989 for which a holding could have been made if the conduct had occurred after 18 December 2013.
Remote sales premises	Means premises for which an off-licence is or will be endorsed under section 40 of the Act.

**These fees are set by legislation. If there are legislative changes the fees will be updated accordingly.*

Organisational charge out rates



Various charge out rates	Notes/explanations	2026/27 ($)
Group Manager	Per hour	336.00
Environmental Consents Manager, Land Development Engineering Manager, Building Services Manager, Compliance and Monitoring Manager, Senior Managers (engineering, property, reserves)	Per hour	310.80
Senior/Principal/Team Leader Consents Planner, Consents Planner, Senior Land Development Engineer, Professional Engineer, Senior Engineers (includes site inspections),	Per hour. Refer to below for building charge out rates	257.00
Consents Planner, Environmental Health Officer, Land Development Engineer, Food Verifier	Per hour. Refer to below for building charge out rates	236.00
Compliance and Monitoring Officer, Animal Services Officers, Legal Property Officers	Per hour. Refer to below for building charge out rates	236.00
Consents Officer, Compliance Administrator Officers, Property Officers, Reverses Officers, Engineering Officers/Technicians/Coordinator	Per hour. Refer to below for building charge out rates	168.00
Project Information Memorandum's Officer	Per hour*	194.00
Building Administration Officers	Per hour*	168.00
Building Processing Officer R1-R2	Per hour*	243.50
Building Processing Officer R3, C1-C3	Per hour*	257.00
Building Inspection Officer R1-R2	Per hour*	243.50
Building Inspection Officer R3, C1-C3	Per hour*	311.00
Building Warrant of Fitness Officer	Per hour*	250.00
TA Officers	Per hour* TA Officers time for Notice to fix, earthquake prone buildings etc.	243.50
*Minimum 1 hour charge		

Specialist reviews and supervision	Notes/explanations	2026/27 ($)
Supervision review	Refer to actual officer hourly rates (minimum $220 per hour)	243.50
Senior Specialist - Structural Engineer and Technical Lead	Actual costs including administration time	320.00
Team Leader/Manager	Refer to actual office hourly rates (minimum $280per hour)	311.00
Please note: external specialist's fees are charged out at actual costs plus administration time		Actual cost plus administration time
Vehicles	Per km	1.17

Premises and Bylaw Licences



Food premises - Food Act 2014	Notes/explanations	2026/27 ($)
Food Control Plans		
Application for Registration of Food Control Plan (based on template or model)	Application	487.69
	Fee per hour after the first hour	236.00
Additional registration fee per site for multi site registration	Per site	293.44
Application for renewal of registration of Food Control Plan (based on template or model)	Application	376.39
	Fee per hour	236.00
Additional registration fee per site for renewal of multi site registration	Per site	293.44
Application for registration of an amendment to a Food Control Plan (based on template or model)	Application	222.00
	Fee per hour after the first hour	236.00
Verification, inspection and audit	New	626.00
	Additional fee per hour after the first 2 hours	236.00
Levy fee to registrations of Food Control Plans		99.19
Levy fee admin charge		12.65
Late payment fee – 10%	Late payment fee - 10% of outstanding fee	

Food premises - Food Act 2014	Notes/explanations	2026/27 ($)
National Programmes		
Application for assessment and registration of national programme business	Application	432.04
	Fee per hour after the first hour	236.00
Additional registration fee per site for multi site registration	Per site	316.05
Application for renewal of registration of national programme	Application	320.95
	Fee per hour	236.00
Additional for renewal of registration of national programme	Per site	83.00
Verification, inspection and audit	Fee	554.00
	Plus additional (additional fee per hour after the first 2 hours)	236.00
MPI annual levy for food businesses operating under a Food Control Plan and National Programme	Annual levy. Where identified above it is included with registration fees for businesses. National programmes will be receive additional billing for the levy for annual fee when billing for registration does not fall on that alternate year.	99.19
Levy Fee admin charge		12.65
Late payment fee - 10%	Late payment fee - 10% of outstanding fee	
Late cancellation/postponement or failure to attend verification penalty (less than 48 hours notice)	New fee	100.00
Conduct investigation of a critical non-compliance assigned during a verification, resulting in the issue of a warning letter, an improvement notice or notice of direction.	New fee	250.00

Non-Food Premises (Health) Registration	2026/27 ($)
Mortuaries	402.00
Camping grounds	500.00
Change of ownership	134.00
Issue of Notice to Rectify/Non Compliance	475.00
Property Inspections and reporting (Health Act 1956)	238.00
Additional inspections and processing (per hour)	238.00

Bylaw Licences	Notes/explanations	2026/27 ($)
Amusement devices - licence fees pursuant to Amusement Devices Regulations 1978		12.60
Trading in Public Places Licence (individual operator)- new licence holder fee		610.00
Trading in Public Places Application Fee		157.00
Trading in Public Places Licence (individual operator) – renewal fee*	Per annum	463.00
		232.00
	Suitable for seasonal/short-term trading. $232 first month, $50 per additional month.	232.00
		50.00
Trading in Public Places Event Licence e.g. event – market, fair, festival	Plus additional monitoring time at $195.00 per hour	426.00
Public Places Licence (permission to occupy footpath) Fee for placement of tables & chairs on Council footpath/road reserve as outdoor seating for premises	Per annum	463.00

Notes:
*All new applications must pay a separate, non-refundable Trading in Public Places Application Fee.
**Late penalty fee of 10% applies to all licence registration fees unpaid after 60 days from date of invoice.

Fireworks Permits	2026/27 ($)
Rural reserves	182.70
Urban reserves	94.50

Club, On/Off Licence Food Inspection	Notes/explanations	2026/27 ($)
Monitoring inspection - annual inspection of On, Off or Club Licence	Per hour	236.50

Reserves



Sports Fields and Courts

Ground charges
During the 2012-22 Long Term Plan process Council resolved to remove user charges for sports fields and courts. However, it is a requirement for sports clubs and casual users to still book fields/courts so Council can monitor usage, avoid booking conflicts and collect data for future demand analysis. Council also needs to programme maintenance e.g. mowing, turf renovation around users.

Bonds
Bonds may be required to ensure any potential damage or excessive wear and tear can be reinstated. Bonds are to be paid prior to confirmation of the booking and will range in value from $150.00 up to $2,000.00. Bonds are returned if premises are left clean, tidy and in good condition.

Seasons are defined as:
Winter - 1 April to 30 September
Summer - 1 October to 31 March
Sporting codes may overlap the seasons but only if fields/courts are available.

Centennial Park	Notes/explanations	2026/27 ($)
Ablution block (booked users only)		
Hot showers		27.00 per day
Change rooms		
Casual use	Per booking	59.00
Seasonal use		By agreement
Training lights		By agreement
Storage		By agreement

Centennial Park Note:

1. Clubs and schools are still required to book sports fields/courts for casual/seasonal use.
2. Under the Reserves Act 1977 public shows, fairs with stalls, etc. - public liability insurance for $250,000 is required. Evidence of this must be presented to Council staff two weeks prior to the event.
3. Amusement devices such as merry-go-rounds and magic carpet rides must be registered by the owner with the Department of Occupational Health and Safety.

Jubilee Park - Cultural Courtyard Stage Hire	2026/27 ($)
Community use per day	57.00
Commercial use per day	283.00
Plus bond	566.50

Moore Park	Notes/explanations	2026/27 ($)
Training Lights	Based on actual consumption	By agreement
Cricket - water usage	Based on actual consumption	By agreement

Ground Rentals for Sport and Recreation Club Buildings on Council Land	Notes/explanations	2026/27 ($)
Annual lease/license fee for buildings on Council land. Excludes TECT Park and halls	Subject to individual lease conditions. The policy allows for fee waiver for certain organisations	
Annual administration fee - Community Activity		325.00
Annual administration fee - Commercial Activity		550.00
Exclusive ground rental for buildings		1.05/m2
Exclusive land rental		0.15/m2
Commercial	As agreed with lessee	Case by case basis

Miscellaneous - Reserve Use Charges	Notes/explanations	2026/27 ($)
Motorhome rallies / organised events (by agreement/cession/or fee set by authorised staff member)	Per vehicle, per night	6.50

TECT All Terrain Park Arrival Centre and Event Space	Notes/explanations	2026/27 ($)
User group bookings $50.00 key bond is required No hire bond required	Per day	35.00
General public bookings Hire bond may be required $50.00 key bond is required	Hire fee per half day	60.00
	Hire fee per full day	100.00
	Hire fee events space	by negotation/ agreement
Call out charge for non-approved activities	Per hour	200.00

Kiwi Camp Charges	2026/27 ($)
Purchase of Digital key	5.20
Showers - 5 minutes	2.00
Laundry - 1 load (washer and dryer)	4.00
Dish-washing - 3 minutes (manual)	0.50
Power - 1 hour	1.00

Pool Charges	Notes/explanations	2026/27 ($)
Adult Admission 16-64yrs		6.80
Child 0-2 yrs Admission		0.00
Child 2-16 yrs Admission		4.10
Senior Admission		5.10
Family Admission		17.70
WBOP Pool Spectator Admission		0.50
Te Puke Lane hire	Dive (whole Pool) - Standard	19.50
Te Puke Lane hire	Lap Pool - Standard	10.00
Dave Hume Pool	Learner Pool - Standard	10.00
Dave Hume Pool	Lap Pool - Standard	10.00
Te Puke Lane hire	Dive (whole Pool) Regular user	19.50
Te Puke Lane hire	Lap Pool - Regular user	9.00
Dave Hume Pool	Learner Pool - Regular user	9.00
Dave Hume Pool	Lap Pool - Regular user	9.00
Te Puke Lane hire	Dive (whole Pool) - During school hours	19.50
Te Puke Lane hire	Lap Pool - During school hours	6.50
Dave Hume Pool	Learner Pool - During school hours	6.50
Dave Hume Pool	Lap Pool - During school hours	6.50

Resource Consents



Subdivision Resource Consents and associated certifications (Non-notified) - RMA 1991 and LGA 1974	Notes/explanations	2026/27 ($)
Controlled Activity	Minimum fee 1	2770.00
Restricted Discretionary Activity	Minimum fee 1	4160.00
Discretionary Activity	Minimum fee 1	4465.00
Non-Complying Activity	Minimum fee 1	5540.00
s223 Certificate (RMA 1991)	Minimum fee 1	1220.00
s224(c) Certificate (RMA 1991)	Minimum fee 1	2210.00
s223/224 (c) or (f) Combined Certificates (RMA 1991)	Minimum fee 1	3430.00
s223/224 (c) Combined Certificate (RMA 1991) (Boundary Adjustments only)	Minimum fee 1	1830.00
s221 Consent Notice Certificate (RMA 1991)	Fixed fee	1150.00
s221(3)(a) Change or Cancellation of a Consent Notice Condition associated with a resource consent for subdivision (RMA 1991)	Fixed fee	1150.00
s241(3) Amalgamation Cancellation Certificate (RMA 1991)	Fixed fee	1150.00
s243 Easement Conditions (RMA 1991)	Fixed fee	1150.00
s32(2)(a) Unit Plan Certificate (RMA 1991) - Unit Titles Act 2010	Minimum fee 1	1220.00
Right of Way (s348 LGA 1974)	Minimum fee 1	1220.00
Road/Street naming	Minimum fee 1	1220.00
Approval s226(e)(ii) (RMA 1991)	Minimum fee 1	1000.00

Land Use Resource Consent (Non-Notified) RMA 1991	Notes/explanations	2026/27 ($)
Controlled Activity/fast track 3, 5	Minimum fee 1	2770.00
Restricted Discretionary Activity 5	Minimum fee 1	4160.00
Discretionary Activity 2, 5	Minimum fee 1	4465.00
Non Complying Activity 4, 5	Minimum fee 1	5540.00

Notified Resource Consent applications, Designations, Heritage Orders and Plan Changes	Notes/explanations	2026/27 ($)
Public notification	Minimum fee 1, 5	22170.00
Limited notification	Minimum fee 1, 5	13300.00

Other Resource Management Act Consents, Authorisations and Certifications	Notes/explanations	2026/27 ($)
Deemed Permitted Boundary Activity (s87BA)	Minimum fee 1	780.00
Deemed Marginal Activity (s87BB)	Minimum fee 1	780.00
Change or Cancellation of consent conditions (s127)	Minimum fee 1	4200.00
Notice of Requirement (s168)	Minimum fee 1	5540.00
Alteration to Designation (s181)	Minimum fee 1	4720.00
Outline Plan Approval (s176A)	Minimum fee 1	1830.00
Outline Plan Waiver (s176A)	Minimum fee 1	780.00
Objection (s357)	No fee	
Certificate of Compliance (s139)	Minimum fee 1	2440.00
Certificate of Existing Use Rights (s139A)		2440.00
Extension of Time (s125)	Minimum fee 1	2440.00
Surrender of Consent (s138)	Minimum fee 1	610.00
Lapsing of consent/extension of time (s125)	Minimum fee 1	2440.00
National Environmental Standard Assessments (other than resource consents and other certificate types listed in the current Fees and Charges Schedule)	Minimum fee 1	1220.00
s221(3)(a) Change or Cancellation of a Consent Notice Condition (not as part of a subdivision process)	Minimum fee	2625.00
Compliance Certificate (s100f Sale and Supply of Alcohol Act)	Fixed fee	780.00
All other Certifications under the RMA	Minimum fee 1	1210.00

Pre-Application Meetings and Planning Advice	Notes/explanations	2026/27 ($)
Pre-application Meeting Additional charges may apply depending on project complexity and specialist input.	Minimum fee 1	1470.00
Pre-application Meeting (EPA Fast Track approvals) Additional charges may apply depending on project complexity and specialist input.	Minimum fee 1	2940.00
Customer Service Planner advice - planning advice 7	<30 minutes	Free
Customer Service Planner advice - planning advice (exceeding 30 minutes)	>30 minutes	Hourly charge rate

Requests for information or other services not subject to specific fee	Notes/explanations	2026/27 ($)
Any requests for services or information that are not specifically related to District Plan application or of a non-routine nature will be charged at Officer's hourly charge out rate. Any other requests for services or information will be directly charged on a time and cost basis. This may include costs incurred by external parties on Council's behalf. This could include peer reviews.	As per hourly charge out rates	

Monitoring and compliance	Notes/explanations	2026/27 ($)
Initial monitoring fee (included in resource consent minimum fee)	Fixed fee	500.00
Compliance Monitoring Fee(s) after the initial monitoring fee above	Minimum fee 1	389.00
Desk top audit (no inspection required)		277.00
Additional time charges will apply based on Council officers hourly rates		
Noise: return of property seized under an excessive noise direction or abatement notice.		390.00
Abatement Notice Fee		525.00

Engineering Design Approval	Notes/explanations	2026/27 ($)
Minimum Monthly Charge for active Development Works Approval Applications	Fee is charged per month for active Applications	230.00
Engineering Design Approval Deposit (min. fee): Project Value < $50,000.00		2100.00
Engineering Design Approval Project Value Band 1: Project Value between $50,000.00 - $100,000.00	Deposit of $2,000 plus 1.2% of the Development Works (Incl. Prof. Fees)	
Engineering Design Approval Project Value Band 2: Project Value greater than $100,000.00.	Deposit of $3,000 plus 1.00% of the Development Works (Incl. Prof. Fees)	
Maximum application fee of $45,000.00 (incl.GST) will apply for a Project Value bigger than $5,000,000.00.		

Maintenance Bonds	Notes/explanations	2026/27 ($)
Administration process fee		
Preparation and execution of the bond	Fixed fee	525.00
Maintenance bonds are calculated in accordance with our Development Code		0.00

Non-Compliance	Notes/explanations	2026/27 ($)
Inspections, testing attendance miscertification charges and reinspection of previously non-complying works	Refer to hourly charge out rates. Travel charged at $1.17c per km.	Time and cost including travel

Notes

General - These fees do not include financial contributions that may be imposed as conditions of a Resource Consent or via a Building Consent for Permitted Activity Medium Density Residential Unit(s). In both cases Council requires full payment of Financial Contributions prior to the issuing of a s224 Certificate under the Resource Management Act 1991 or prior to Planning Assessment sign-off on Building Consents respectively.

1. These fees are minimum fees and a required to be paid at the time of lodging an application. All costs associated with processing applications over and above the minimum fee will be directly charged to the applicant on a time and cost basis. This may include costs incurred by external parties on Council's behalf.
2. Discretionary Resource Consent for buildings/structures in the Primary Risk Coastal Hazard Area will include an additional fee of $1200.00 for the legal costs of preparing and registering a covenant on the Record of Title as per the conditions of the Resource Consent.
3. A Fast-Track application (s87AAC RMA 1991) applies if the application is for a resource consent for a controlled activity (but no other activity) that requires consent under the District Plan (other than a subdivision of land).
4. Temporary Dwellings are a Non-Complying Activity. The minimum fee payable is $1740.00.
5. Landscape, Ecological and Heritage applications and other applications subject to a fee waiver under the Operative District Plan are free.
6. Resource Consent minimum fees include an initial monitoring fee (if required) of $500.00. Further fees will apply for additional monitoring where required following granting of the Resource Consent.
7. A maximum of 30 minutes of Customer Service Planner advice is free. Any time taken over and above the free 30 minutes will be directly charged to the applicant on a time and cost basis.

Payment of fees:

1. Application fees are to be paid at the time of lodgement unless alternative payment arrangements have been formally approved.
2. Additional fees will be required to be paid before the continuation of processing where an application belongs within a higher fee category.
3. Where an application falls within more than one fee category, the higher fee category will apply.
4. Processing costs exceeding the fee paid will be invoiced. Invoicing may be periodic or at the completion of processing.
5. The minimum fee required must be paid before any processing of the application will commence.
6. Refunds where applicable will exclude all charges incurred up to the date of withdrawal of application.

Roading



Vehicle Crossing Applications	Notes/explanations	2026/27 ($)
Administration, review and inspections	The application forms for both urban and rural vehicle crossings can be viewed and downloaded via Council's website	919.00
Re-inspection fee (if failed)		369.00

Road services	Notes/explanations	2026/27 ($)
Stock crossing Permit (No fee for a renewal)	One off payment	892.00
Unpermitted Stock Crossing - Inspection Fee (where no permit or permit application exists)	Per inspection	358.00
Licence to occupy legal unformed road to enable the carrying out of trade or business or for any other purpose		866.00

Road Stock Crossing Cost Recovery	Notes/explanations	2026/27 ($)
To be applied when:		
Crossing is not permitted and stock have left effluent and debris on the road	Costs incurred by Council's contracted road maintenance provider	Actual and reasonable costs
Permitted crossing where permit conditions to clean the road surface have not been complied with		Actual and reasonable costs
Stock permit inspection and re-inspection fee where there is non-compliance with stock crossing permit conditions	Per inspection. Plus staff time at charge out rates	358.00

Road Opening Notices/Corridor Access Requests	Notes/explanations	2026/27 ($)
Consent to work on or below the road includes:		
Inspection and re-inspection where CAR (Carriage Way Access Request) or TMP (Traffic Management Plan) is not approved or complied with	Per hour Plus disbursements	358.00
Emergency works		115.00
Minor works (connections and excavation less than 20 metres, on site)		128.00
Major works		307.00
Project work (work to exceed 28 days)		639.00

Roading other	Notes/explanations	2026/27 ($)
Applications for road closures and road use (including sporting, recreational or other events on the road)		307.00
Assessment of Structures and Pavements	Per m2	Actual and reasonable costs
Road stopping applications - processing fee*		Actual and reasonable costs
Application to discharge stormwater to road		Actual and reasonable costs
Decorative streetlighting (see District Plan rule 12.4.4.6)		Per District Plan
Overweight and over dimension permits		245.00
Overweight permits requiring bridge analysis	Per application	Actual and reasonable costs
	Per Bridge	Actual and reasonable costs
Approval of a construction zone		639.00
Capacity consumption calculations for discretionary activities - pavement widening rate	Per m2	360.00
Inspection, complaint monitoring, re-inspection when property owners fail to maintain structures or obtain permission for works on roads. Include cost of remedial work undertaken by Council to remedy. Inspection kilometres.	Per hour	Actual and reasonable costs
	Per km	1.17

* Disbursements and third-party costs are payable by the applicant.

Rentals for Encroachments on Council Land	2026/27 ($)
Licence application fee	
Licence to occupy legal unformed road to enable the carrying out of trade or business or for any other purpose	618.00
Annual Licence Rental for Encroachment	
Where Council land is used by a private entity for commercial gain, Council may charge a market rate to that entity for use of that land in accordance with its Policy on Rentals for Encroachments on Council land. The rental is based on the use of land. Where the assessed rental charge is less than $250.00 per annum, Council will not charge the annual rental. Rates are subject to individual assessment of each lease agreement and will be determined on the factors set in the Policy.	

Usage	Notes/explanations	2026/27 ($)
Forestry (as determined at time of agreement)	Up to per Ha	110.00
Dairy (as determined at time of agreement)	Up to per Ha	1650.00
Grazing (as determined at time of agreement)	Up to per Ha	715.00
Horticulture (as determined at time of agreement)	Up to per Ha	3850.00
Retail/Commercial (as determined at time of agreement)	Katikati - Up to per m2	220.00
	Te Puke - Up to per m2	220.00
	Industrial - Up to per m2	72.00
Kiwifruit - gold (*5% of undeveloped adjoining land value)	Up to per Ha	
Kiwifruit - green (* 5% of undeveloped adjoining land value)	Up to per Ha	
Avocado (* 5% of undeveloped adjoining land value)	Up to per Ha	

As-Built Data - Engineering Records	Notes/explanations	2026/27 ($)
Receiving accurate/completed electronic as-built records for transfer to Council's Geographical Information System (GIS) and RAMM	Per subdivision	203.00

Conversion to electronic format	Notes/explanations	2026/27 ($)
Electronic conversion from paper as-built records	Per hour	203.00
Transfer of electronic as-built records to Council's GIS system	Per hour	203.00
Transfer of electronic as-built records to RAMM	Per hour	203.00

Solid Waste



Greenwaste Drop-off Charges	Notes/explanations	2026/27 ($)
Minimum charge applies		
Bagged greenwaste per bag		
Minimum charge per bag - less than or equal to 50 litres		7.00
Black gardening bag - less than or equal to 250 litres		10.00
Woolbag - less than or equal to 500 litres		20.00
Loose greenwaste		
All vehicles charged	Per m3	45.00
Notes: Operator will measure vehicle loads and advise customer cost of disposal. Final charge will always be determined by the site operator.		

Resource Recovery	2026/27 ($)
Community Resource Recovery Centres (CRRC's) at Councils recycle centres may be provided by external community organisations or Council. Fees may be charged for the drop off of some items where there is a cost to recycle.	Based on recovery cost of items
Charge for accepting items that require de-gassing (fridges, freezers, air conditioning units etc.)	35.00

Kerbside collection	2026/27 ($)
Annual cost for additional glass crate collections service (cost of crate is additional)	65.00
Education fee for non-compliance (PAYT, contamination etc.)	210.00
Supply and delivery of replacement or additional kerbside bins. (cost of bin is additional)	75.00
Unsubstantiated Investigation fee	105.00
Repeated service attempt	75.00
Special collection fee	105.00
Fraudulent Pay As You Throw (PAYT) tag fee	200.00

Kerbside collection - replacement bins (damaged bins)	2026/27 ($)
Refuse 140 litres	60.00
Mixed recycling 240 litres	60.00
Glass recycling 45 litres	20.00
Food 23 litres	25.00

Kerbside collection - pro rata charge for new service connections	Notes/explanations	2026/27 ($)
Full service Kerbside collection - new service connection (mixed recycling, flass, food scraps)	Calculated based on the applicable targeted rate amount, adjusted on a pro rata basis for the remaining months in the rating year.	Targeted rate base
Partial service Kerbside collection - new service connection (mixed recycling, glass)		Targeted rate base
Note: Subsequent years will be charged via the targeted rate.		

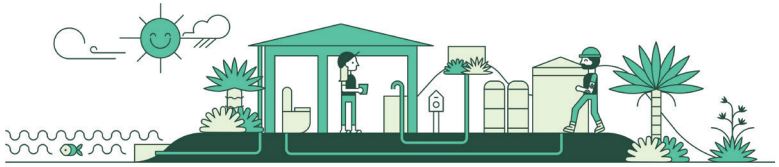
Kerbside refuse collection	Notes/explanations	2026/27 ($)
Pay as you throw tag for 140 litre bin	Fees apply when purchased from Council. Fee may vary when purchased from other outlets.	5.20

Waste Licensing Fee	2026/27 ($)
Licence to collect waste from private land and/or kerbside – Large operator	1500.00
Licence to collect waste from private land and/or kerbside - Small operator	600.00

Education	Notes/explanations	2026/27 ($)
Promotional items - workshops, signs, promotion reuse items (i.e. coffee cups, compost bins). Price varies depending on availability at time of promotion.	Hourly charge out rates plus $1.17c per km/disbursements and consultants fees	236.00

Illegal dumping	2026/27 ($)
Administration fee	160.00
Minimum clean up and disposal cost (additional costs may apply to reflect actual costs incurred)	360.00

Utilities



General	Notes/explanations	2026/27 ($)
Charges for services rendered to the public in excess of 10 minutes (15 minutes at discretion)	10 minutes	31.70
Services rendered for re-inspection of previously non-compliant works, plus internal fees (hourly rate plus mileage at $1.17c per km)	Hourly rate and mileage at $1.17c per km	281.00
To observe & certify water pressure test on new water reticulation. Staff costs $150.00 per hour plus mileage at $1.17c per km.	Minimum charge 2 hours Staff costs $150 per hour Plus mileage at $1.17c per km	383.00
To observe, test & certify residual chlorine test results on water reticulation. Staff costs $150.00 per hour plus mileage at $1.17c per km.	Minimum charge 2 hours Staff costs $150 per hour Plus mileage at $1.17c per km	383.00

Filling of water cart from Council supply	Notes/explanations	2026/27 ($)
Annual licence for contractor to take water from approved locations	Annual fee	448.00
Water costs for water taken	Per cubic meter	7.40

Water connection	2026/27 ($)
Administration fee	202.00
The physical connection to the water network will be undertaken by an approved contractor	Actual cost
Woodland Road Extension - new connection (includes capital contribution as required by Council's Rural Water Supply Extension Policy 2014)	5195.00
The connection fee for properties that have not previously paid a financial contribution or availability charge shall be set at the discretion of Council. This will be set with consideration to the relevant financial contributions and other associated connection costs.	

Final water meter reading	2026/27 ($)
Final water meter reading requesting for up to 48 hour notice period (priority fee $40 plus hourly rate and mileage at $1.17c per km)	202.00
Final water meter reading requesting for up to five day notice period (Hourly rate and mileage at $1.17c per km	101.00

Stormwater connection	Notes/explanations	2026/27 ($)
Administration fee		141.00
Inspection fee (hourly rate and mileage at $1.17c per km)	Per hour	182.00

Sewerage connection	Notes/explanations	2026/27 ($)
Administration fee		128.50
Inspection fee (hourly rate and mileage at $1.17c per km)	Per hour	182.00
The connection fee for properties that have not previously paid a financial contribution or availability charge shall be set at the discretion of Council. This will be set with consideration to the relevant financial contributions and other associated connection costs.		
Ongare Point/Te Puna West/Maketu wastewater connection charge		Actual cost by nominated subcontractor
Ongare Point STEP tank Engineering design review, construction monitoring. The fee applies to all works proposed to be vested in Council or private works that may require engineering design and construction as a condition of consent		
Ōmokoroa Pipeline Connection Fee		
For any property outside of the Ōmokoroa Peninsula connecting into the Ōmokoroa transfer pipeline. Connection of any property requires approval by Council. Price is per household equivalent (HHE). For any non-residential property an assessment on expected wastewater flows and household equivalents should be made, and the charge multiplied by household equivalents		5108.00
Sewerage inspection- Miscellaneous inspections, manhole raise re-inspection for failed works Inspection of new infrastructure Hourly rate and mileage at $1.17c per km	Minimum fee	182.00
Stormwater inspection- Miscellaneous inspections, manhole raise re-inspection for failed works Inspection of new infrastructure Hourly rate and mileage at $1.17c per km	Minimum fee	182.00
Obtain quotes from any registered drainlayer. If the stormwater or wastewater connection is undertaken by Council's Network Maintenance Contractor, at a cost to the applicant, no inspection fee will be charged.		

Continued on the next page.

Tradewaste Bylaw Charges	2026/27 ($)
Initial application fee	180.00
Connection fee (where applicable)	424.00
Disconnection fee	424.00
Re-inspection fee	331.00
Compliance monitoring (lab testing)	Actual cost
Temporary discharge application fee	180.00
Special rates for loan charges	Actual cost

Annual Tradewaste Charges	Notes/explanations	2026/27 ($)
Annual management fee for discharge to cover the wastewater authority's costs. Based on classification of tradewaste as specified below		
A Permitted (not required) (additional costs based on hourly rate)	Hourly rate $160 plus mileage at $1.17c per km	
B1 Conditional Low Risk (minimum 3 hours) (additional casts based on hourly rate)	Hourly rate minimum 3 hours for 1 annual visit plus mileage at $1.17c per km	557.00
B2 Conditional Medium Risk (minimum 6 hours) (additional costs based on hourly rate)	Hourly rate minimum 6 hours for 2 annual visit plus $1.17c per km	1114.50
B3 Conditional High Risk (minimum 12 hours) (additional costs based on hourly rate)	Hourly rate minimum 12 hours for 4 annual visit plus $1.17c per km	2230.00
C Prohibited (not consentable)	Not applicable	

Tradewaste Reticulation and Treatment Charges	2026/27 ($)
Based on calculated cost of reticulation and wastewater treatment plan costs. Calculations will be provided as part of the invoicing process.	

Western
Bay of Plenty
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