

Quote Request – Cameron’s Hall

Quotations close off: Monday 30 November, 5pm

Interested companies are invited to submit a quote for installing handrails and new porch steps at the Cameron’s Hall



Project Outcome and Timing

The project is to install handrails to both sides of the existing ramp and to replace existing porch steps with new accessible steps and handrails. Existing steps will be removed by committee members.

Contractor to liaise with hall committee on start date, work to be completed within **four weeks** of start date.

Project Scope

Description	Deliverables	Commentary
Methodology	<ul style="list-style-type: none"> • Replace existing steps with new accessible steps and handrails - H5 treated timber • Risers and treads shall be uniform for all steps in any one flight • Stairs shall have a maximum rise of 180mm, and minimum tread od 310mm • Install handrails to both existing ramp and new steps 	
Hand over	It is the contractor's responsibility to remove rubbish that it creates and leave the building in Good clean condition for the end users.	Make good ready for the end users to receive and re-occupy.
Compliance	NZS 4121:2001 8.4 & 8.6	
Requirements	No smoking onsite Clean Hall toilets after use Remove any rubbish created Before & after photos for insurance purposes Provide any warranties and guarantees upon completion	

Type of Contract

Short Form Contract Agreement to be agreed (draft copy available)

Photos for clarification



Existing ramp that requires handrails



Existing steps to be replaced and requires handrails

Contractor to advise:

Preliminaries and General		\$
Material Supply	Supply & install	
Labour	Hourly Rate - used for any unforeseen additional works.	Nominate a per/hr rate \$
Methodology Brief	Describe how you are to undertake the scope of works and a timeline to complete nominate a completion date.	/ /2020
Health and Safety	On acceptance allow to provide a SSSP for approval by the GDC (Grey District Council).	SSP must be agreed prior to commencement of any works.

What you need to provide:

Name of Company and address
Contact person and contact details. (phone and email)
Details that show Council as the Principal for the Contract that your company and employees have the experience, qualifications, skills, and resources to do the work at the proposed location.
An indication as to when your company would be available to commence the project.
An indication of how much notice you company would need to price the works and submit a quote.
Proof of insurance

Information for MBIE - this is for the purpose of the funding requirements, there is no wrong or right answer.

Please include the following answers in your quotation:

Has your business been affected by COVID-19?
How many employees do you have? are they fulltime/parttime/casual or contractor/consultant?
How many workers will undertake this work?
Will you need to recruit to complete this work?
How many employees are aged between 15-24yrs?
Number of Maori employees
Number of Pasifika employees
Number of Women employees

Further clarification Please email any enquiries to	Invoice address
Aza O'Neill Email: aza.oneill@greydc.govt.nz Ph: 027 241 9971	Aza O'Neill Project Manager Assistant Grey District Council 105 Tainui Street Reference order number <i>(will be provided)</i>