



# Waimate District Council Heritage Grant Project Accountability Form

For all expenditure relating to Heritage Grants submitted to and made by the Waimate District Council -

- Please:
1. Complete this form.
  2. Attach: Receipt of payment OR  
An invoice detailing items purchased OR  
A statement from your club's Accountant.

**Return to the address listed below within two months of project completion and/or within a year of funds being allocated or before your next application for funding. Refunds may be requested if the project is not completed within one year of receiving the grant.**

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Name of Organisation/Club .....

Amount of Grant \$ .....

Date Received .....

Purpose grant awarded for: .....

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Please give details of how the money was spent:

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..... \$ .....

..... \$ .....

..... \$ .....

Please provide a brief description of benefits achieved with these funds:

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Please certify below:

Name: .....  
Signature: .....  
Position: .....  
Date: .....

Return to: Grants Administrator, Waimate Information Centre @ the Event Centre, 15 Paul St,  
Waimate

Post to: Waimate District Council, PO Box 122, Waimate 7960