



# Waimate District Council Community Grant Accountability Form

For all expenditure relating to Sports Grants submitted to and made by the Waimate District Council -

- Please:
1. Fill out this form.
  2. Attach your receipt/s of payment OR an invoice detailing items purchased OR a statement from your club's Accountant.
  3. Return to the address listed below within two months after the funds have been expended and within 12 months of receiving the funds.

**PLEASE NOTE: Failure to return this form may jeopardise future applications for funding**

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Name of Organisation/Club .....

Amount of Grant \$ .....

Date Received .....

Purpose grant awarded for: .....

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Please give details of how the money was spent:

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..... \$ .....

..... \$ .....

..... \$ .....

Please provide a brief description of benefits achieved with these funds:

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Please certify below:

Name: .....

Signature: .....

Position: .....

Date: .....

Return to: Grants Administrator  
Waimate District Council  
PO Box 122  
Waimate 7960